

# Provider Network Participation & Enrollment

SEPTEMBER 2022

MICHIGAN

Dear Providers,

Meridian is excited to announce new self-service options on our website for Provider Network Participation and Enrollment! Providers can request a new contract, enroll a new practitioner or facility to an existing contract, and request updates to demographic information. The Provider Network Participation and Enrollment landing page has clear, easy to follow instructions that allows providers to select the correct option based on their submission type:

## **New Contract Requests: Become a Contracted Provider**

- Providers will fill in the online questionnaire and download and complete the applicable credentialing application
- After submission, your assigned Provider Representative will reach out directly regarding your contracting request

## **Add Provider to Existing Contract: Contracted Enrollment Request**

- Download and complete all forms for enrolling a new facility or practitioner to an existing contract
- Complete the online questionnaire and upload additional supporting documents and completed forms for submission

## **Demographic Updates: Demographic Update Tool**

- Easily request changes such as: address and other demographic changes, update member assignments, term existing providers/practitioners, and make changes to an IRS number or address
- Follow the prompts and instructions based on the type of changes being made and complete/upload any applicable forms

## **Definition of Enrollment: Contracting Information**

- Definitions and explanations for terminology and requirements used throughout the website and forms
- Helpful tips to ensure your submissions are processed successfully

To begin using this process, please visit our website at [mimeridian.com/providers/become-a-provider.html](https://mimeridian.com/providers/become-a-provider.html).

Important Reminders:

- This self-service option is for *non-delegated* providers only. Delegated providers need to continue using their current process for enrollment and updates
- Meridian is working to maintain a 30 to 45-day turnaround time

For additional questions about this process, please contact your Provider Network Management Representative.

Sincerely,

Meridian